



FROM RESOLUTION TO ROAD SIGNS: THE 7 STEPS FOR DEDICATING A GDOT ROAD FACILITY

Prepared by: Abby Day | Senior Budget and Policy Analyst | HBRO



ANY MEMBER OF THE GENERAL ASSEMBLY MAY CHOOSE TO DEDICATE A ROAD FACILITY FOR A PERSON OR GROUP THEY FIND DESERVING OF SUCH HONOR. THE MEMBER WILL CHOOSE A LOCATION IN THEIR DISTRICT WHICH IS ON THE STATE ROAD SYSTEM: A BRIDGE, AN OVERPASS, AN INTERSECTION, OR A PORTION OF HIGHWAY.

STEP 1

STEP 2

ONCE THE LOCATION IS CHOSEN, CONTACT ABBY DAY IN THE HOUSE BUDGET AND RESEARCH OFFICE BY EMAIL (ABBY.DAY@HOUSE.GA.GOV) OR PHONE (404.656.5050) TO OBTAIN THE REQUIRED GDOT FORM NEEDED TO INITIATE A SEARCH FOR CONFLICTS. A CONFLICT LETTER INFORMS A MEMBER WHETHER OR NOT A LOCATION HAS PREVIOUSLY BEEN DEDICATED.



UPON RECEIPT OF THE CONFLICT LETTER, THE MEMBER SUBMITS A REQUEST TO LEGISLATIVE COUNSEL TO DRAFT A RESOLUTION AND A NOTICE OF INTENT TO DEDICATE A ROAD FACILITY FOR PUBLICATION IN THE LEGAL ORGAN OF THE DISTRICT. THE RESOLUTION MAY BE DROPPED INTO THE HOPPER IMMEDIATELY. THE AD MAY BE PUBLISHED SUBSEQUENTLY.

STEP 3

STEP 4

**PROOF THE RESOLUTION BEFORE DROPPING IN THE HOPPER!
THE SPELLING OF ALL NAMES AND TITLES MUST BE ACCURATE. NAMES AND TITLES WILL APPEAR ON THE ROAD SIGN AS THEY ARE PRINTED IN THE RESOLUTION.**



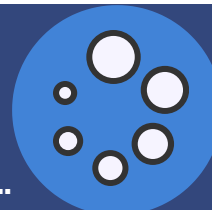
**PUBLISH THE AD ONE TIME IN THE LEGAL ORGAN OF THE DISTRICT.
SUBMIT A COPY OF THE PUBLISHED AD OR PUBLISHER'S AFFIDAVIT TO THE HOUSE TRANSPORTATION COMMITTEE.**

STEP 5

STEP 6

ALLOW FOR THE LEGISLATIVE PROCESS.

RESOLUTIONS ARE CONSOLIDATED INTO ONE ROAD DEDICATION PACKAGE FOR EACH CHAMBER. A VERSION ORIGINATES IN EACH CHAMBER ALLOWING THE PROCESS TO EXTEND UNTIL THE LATE DAYS OF THE SESSION. EACH VERSION MUST BE SIGNED BY THE GOVERNOR, LIKE ANY OTHER BILL.



UPON SIGNATURE, MEMBERS WILL CONTACT THE GDOT DISTRICT OFFICE IN WHICH THE DEDICATION IS LOCATED TO COORDINATE SIGN MANUFACTURE AND INSTALLATION. HOUSE TRANSPORTATION COMMITTEE RULES REQUIRE MEMBERS TO PAY FOR SIGNS. THE DEPARTMENT INVOICES THE MEMBER UPON COMPLETION OF INSTALLATION.

STEP 7

GDOT DISTRICT OFFICE INFORMATION

<https://www.dot.ga.gov/GDOT/Pages/GDOTDistricts.aspx>